

THE WHITE BOOK

CHAPTER 4

Cadet Support Services

Section 6 Chaplain and Faith-Based/Religious Services

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Position: Chaplain to The Citadel and SCCC, and Director of Religious Activities

- I. Organization: The Chaplaincy Department presently (MAY2023) consists of the Chaplain to the Citadel and Corps of cadets (who is also the Director of Religious Activities), two associate chaplains (on full time and one part time), the Chapel Manager of Operations, the Organist and Carillonneur, and the Director of the Gospel Choir. The Citadel Chaplain and team is responsible to the r

- E. Ensure the execution of the Summerall Chapel, Non-Denominational “Protestant” Worship Service and Catholic Worship Service
 - F. Administer the awarding of Special Orders for Religious/Faith-based reasons
 - G. Oversee Summerall Chapel Color Guards
 - H. Manage the Ushers Program
 - I. Manage the Sexton Program
 - J. Manage the Chapel Music Programs
 - K. Maintain Chapel Recognition Program
- III. Procedures:
- A. Provide pastoral care and support
 - 1. Privileged (confidential) Communication: Pastoral care and support encompasses providing confidential communication between the Chaplain to The Citadel and any member of the Citadel community seeing the Chaplain in his/her capacity as the Chaplain. Confidential communication shared with the Chaplain cannot be shared with a third party unless the Chaplain has the explicit informed permission of

7. Religious Studies: Topical or book specific religious studies may be sponsored by the Chaplaincy Department. These religious studies are faith-specific in nature. Notices are posted to inform any interested individuals.

B. Supervise all Faith-Based/Religious Groups: It is impossible for the Chaplain to provide for all the various "free exercise" needs of students living on campus. Additionally, due

part of the Summerall Chapel Color Guard) will perform sword drill, normally posting and retrieving the colors, as appropriate.

- b. Sword Arches – The Summerall Chapel Color Guard will be the official sword arch for ceremonies. Cadets will be paid per the established chapel policies and the Color Guard commander will be the POC for these events.

2. Selection

- a. The Color Guard will conduct a training and selection process approved by the Chaplain each year. The guidelines for being selected and maintaining a position on the Color Guard will be maintained by the Chapel Office.

- H. Oversee the Ushers Program

Ushers occupy a special place of service at Summerall Chapel. Ushers assist during worship services and other ceremonial functions at Summerall Chapel. All ushers are supervised by a head usher who is a Second-Class cadet (assigned to one of the cadet Chaplain Assistants). The ushers can also be broken into teams and supervised by Third or Second Class cadets. Ushers are initially recruited for service during Challenge Week. The ushers will be trained by the head usher under the supervision of the Chaplain and cadet Chaplains. Throughout the course of their service, ushers may be entitled to an overnight or a weekend, depending on their commitment and quality of service.

- I. Oversee the Sexton Program

The Summerall Chapel sexton is a paid position. A sexton is trained as a subject matter expert in providing consultation and support and direction for weddings, funerals, memorial services and other ceremony-specific events conducted at Summerall Chapel.

- i. Supervision and training: Sextons are under the direct supervision and training of the Chaplain and/or designee (normally the wedding coordinator).
- ii. Recruiting: Interested candidates make application with the Summerall Chapel Office. All interested cadets are encouraged to apply.

- J. Oversee Music Programs

Mission and Recruiting: Summerall Chapel provides avenues for engagement in a number of music programs that support a variety of religious programs and services. Opportunities exist in the following areas:

- iii. Catholic Choir: This choral group supports the Catholic worship services and falls under the supervision of the Catholic campus minister.
- iv. Gospel Choir: This choral group provides support for functions taking place at The Citadel and extend their outreach to the greater Charleston community.

K. Maintain Chapel Recognition Program

- 1. For Official Units of the Chapel (Color Guard, Praise Band, Choirs, Ushers, Sextons) the Chapel Office will ensure recognition of service through religious uniform ribbons, field jacket patches, and overnights/weekends as applicable (approval for awarded overnights and weekends is submitted to the commandant for approval)
- 2. For authorized campus ministries the Chapel Office will coordinate with the ministry group leaders to awards active participants and leaders with proper recognition via religious uniform ribbons.