Statement of Responsibilities for use VA Educational Benefits
It is imperative to understand that The Citadel School Certifying Official (SCO) in not a representative of the military or
the Department of Veterans Affairs. Similarly, Academic Advisors are not VA Certifying Officials.
In order to obtain/retain Department of Veteran Affairs (VA) Educational Benefits I agree to:
1.Submit the Veteran Enrollment Certification Request form every semester to The Citadel’s Veteran Student
Success Center (VSSC).
2.Inform the VSSC of any changes in academic status such as: add/drop of classes, completely withdrawing from
classes, change of program/major, academic dismissal, or concurrent enrollment at another institution.
3.Register for classes that are required for completion of an undergraduate or graduate degree-seeking
program, minor, or subject certificate.
4.Make satisfactory progress towards the completion of my declared undergraduate or graduate degree-seeking program, minor, or subject certificate.
5.Authorize the VSSC to release information from my student record to the Veterans Administration.
I understand the following:
1.Receiving an “F” grade due to non-attendance may result in an overpayment with the VA. I must adhere to The
Citadel’s Attendance Policy.
2.The VA does not pay for repeated courses if I have already received a passing grade for that course, unless my
degree plan requires a higher grade than I received.
3.I must have a declared degree, minor, or subject certificate.
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